



**LOGISTICS GUIDE FOR INAI's GUESTS:
XIII EDITION OF THE INTERNATIONAL CONFERENCE OF
INFORMATION COMMISSIONERS**

**VENUE:
PUEBLA, MEXICO**

HOST AUTHORITY:

**NATIONAL INSTITUTE FOR TRANSPARENCY, ACCESS TO
INFORMATION, AND PERSONAL DATA PROTECTION**



XIII Edition of the International Conference of Information Commissioners

June 22 - 24, 2022

Puebla City, Mexico



Logistics information

Dear INAI's Guest,

The National Institute for Transparency, Access to Information, and Personal Data Protection from Mexico has the pleasure to welcome you to the XIII Edition of the International Conference of Information Commissioners from June 22 - 24, 2022, in Puebla, Mexico.

In this guide, you will find relevant information that will help you prepare for your trip and during your stay.

BEFORE YOU ARRIVE IN MEXICO

At the airport, Mexican migration authorities are entitled to require the following information: valid passport; visa (in case needed); personal information, reason of travel; place of residence; address and period of stay in Mexico; date and form of transport to exit the country; invitation letters (in case of required); hotel reservations; and subsistence means.

THERE ARE NO ENTRY RESTRICTIONS IN MEXICO AND NO OBLIGATION TO CARRY A COVID TEST OR QUARANTINE WHEN YOU ARRIVED TO THE COUNTRY.



*Remember that you may have a connecting flight before arriving in Mexico. Please check the additional requisites from other national authorities.

TRANSFER MEXICO CITY - PUEBLA

The INAI will provide a shuttle service from Mexico City's International Airport (AICM-MEX/Benito Juárez) to the city of Puebla.

Upon your arrival at the International Airport of Mexico City, our company (**duly identified with a banner and the institutional logo**) will be waiting for you at the international arrivals gate, in order to transfer you to your hotel in the City of Puebla.

On the day of your departure, a transport has been coordinated to transfer you to the International Airport of the City, according to your departure itinerary.

PASES DE ABORDAR

For administrative reasons, upon your arrival in City of Puebla, we kindly ask you to provide your boarding passes to the staff of the General Direction for International Affairs. Upon your return, we would appreciate it if you could share with us, via email, the boarding passes corresponding to your return trip.



ACCOMMODATION
HOTEL LA PURIFICADORA
[HTTP://WWW.LAPURIFICADORA.COM/](http://www.lapurificadora.com/)



Located in the historic centre of Puebla, a colonial city (world heritage UNESCO) on the road between Mexico City and Oaxaca, next door to San Francisco's church, La Purificadora is the new incarnation of a late 19th-century factory long used to purify water for the production of ice, renovated by the renowned Mexican architect Ricardo Legorreta.

The INAI has reserved a room for you according to your itinerary, which one you could enter just by giving your name at reception.

Check-in time: 3:00 p.m.

Check-out time: 12:00 noon.

If you arrive before 3:00 p.m., don't worry, the hotel will be waiting for you.

Your stay at the Hotel includes the following services, which will be covered by the INAI:

- Room throughout your staying in Mexico with internet access.
- Breakfast at the Hotel's restaurant (just indicate your room number).



- Lunches and dinners during your stay. These foods will be provided by the Hotel and charged to your room (alcoholic beverages are not included).

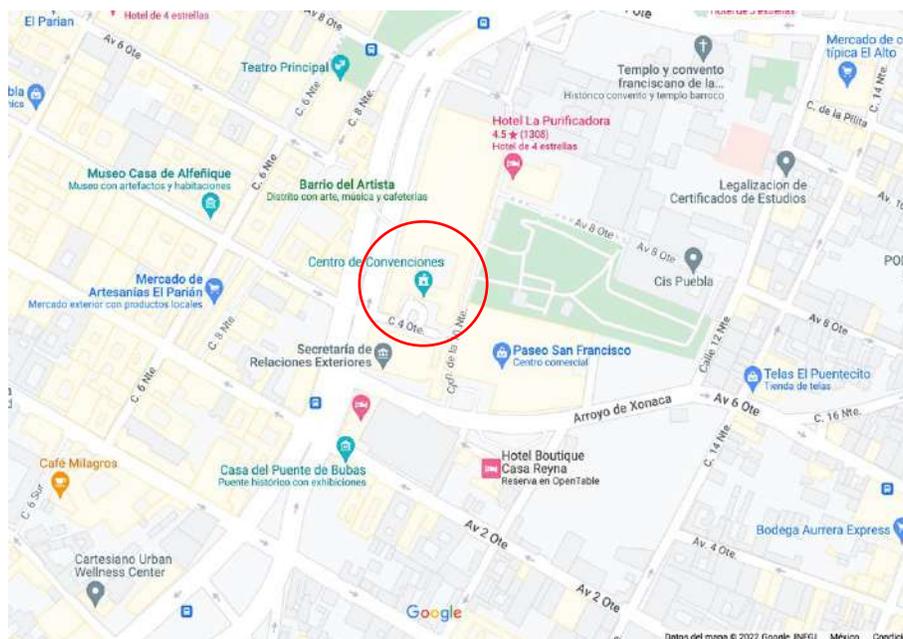
Important note: During your check in, the Hotel may require an additional credit card to cover those expenses that are not contemplated by the INAI. ****You must cover any other additional expense which is not contemplated by the Institute, such as: laundry service, international telephone calls, high-speed internet, minibar service, consumption of alcoholic beverages, rental of business rooms, spa, among others. others.**

VENUE OF THE CONFERENCE

The XIII Edition of the ICIC will take place at the William O. Jenkins Convention Center, located in the Historical Center of Puebla City, at the following address:

Address:

Blvd. Héroes del 5 de Mayo 402, Centro, ZIP 72000, Puebla, Puebla.





The venue will provide internet connection with Wi-Fi. However, we strongly recommend acquiring at the airport a SIM card of any Mexican Company. Various Mexican operators & call/data bundles provide you with everything you need to make and receive calls, texts, and data in the national territory. **These services are outside the baggage claim area.**



La Purificadora is next to the Venue. Therefore, we suggest leaving the hotel 20 minutes before the activities start, considering that there will be a registration table to enter the event.

25 minutes prior to the start of the activities, the INAI's staff will be there to take you to the venue.

DRESS CODE



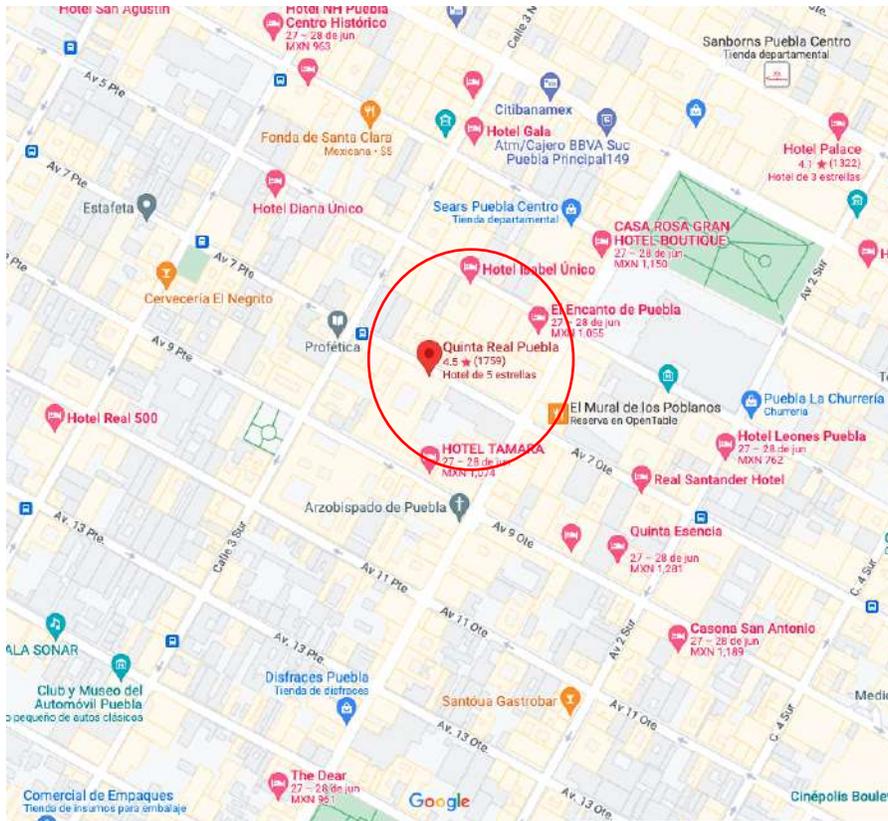
The suggested outfit during the day is usually business attire. Due to the summer season and the weather forecast during the week of activities, it is always recommended to have the appropriate clothing for possible rainfall. The nights and mornings are cold and wet, so it is advisable to bring a jacket, sweater or warm clothing in case you want to go out at any of these times.

It is advisable to dress comfortably and casually for cultural events and dinners.

WELCOME COCKTAIL (JUNE 21; 18:00 HRS)

The day before the activities start, a welcome cocktail will be held in the **Salón Cholula of the Quinta Real Hotel, located at Av 7 Pte 105, Historic Center of Puebla, 72000 Puebla, Pue.**

20 minutes prior to the start of the activity, the INAI will provide transportation to take you to the venue.



DINNER (JUNE 22; 19:00 HRS).

At the end of the sessions on day 1 of the Conference, a welcome dinner is planned for the participants of the event. The dinner will take place at the **San Pedro Museum of Art, at Calle 4 Nte 203, Historic Center of Puebla, 75029 Puebla, Pue.**

10 minutes prior to the start of the activities, the INAI will provide transportation to take you to the venue.



CULTURAL EVENT (JUNE 23; 19:30 HRS.)

A String Quartet activity is planned for June 23, 2022. Afterward, there will be a city tour by bus through the main attractions offered by Puebla. The meeting point is the **Municipal Palace, at Av. Don Juan de Palafox y Mendoza 14, Historic Center of Puebla, 72000 Puebla, Pue. City Hall**, located a 10-minute walk from the William O. Jenkins Convention Center.

10 minutes prior to the start of the activity, the INAI will provide transportation to take you to the venue.





CULTURAL EVENT (JUNE 24; 18:00 HRS).

The organizers will provide such information during the event.

CONTACT INFO

The General Directorate of International Affairs team of the INAI is at your service at the following contact numbers.



NOMBRE	TELÉFONO MÓVIL	CORREO ELECTRÓNICO
Lilián Irazú Hernández Ojeda	(+52) 55 1392 4477	lilian.hernandez@inai.org.mx
Luis Edoardo Alpizar Vázquez	(+52) 22 2862 0220	luis.alpizar@inai.org.mx
Israel Cuauhtémoc Araujo Gómez	(+52) 55 2215 2167	israel.araujo@inai.org.mx

GENERAL INFORMATION

Local currency:

In Mexico the currency is the Mexican peso (MXN). The value of the coins is: \$1, \$2, \$5, \$10 pesos. The bills are: \$20, \$50, \$100, \$200, \$500 and \$1000 pesos.

** The exchange rate is \$20.78 MXN per \$1.0 US dollar // \$21.36MXN per \$1.0 euro.

Most credit cards are accepted in the City of Puebla. Still, it would be best if you considered that some establishments would charge a commission for using the card (2% or 3% approx.). There are several ATMs in the City from which you can withdraw cash if you have a PIN.

Taxes on goods and services: Mexico has a mandatory tax of 16% on goods and services. Foreign visitors cannot claim a VAT refund for goods and services they have paid for during their stay in the country.

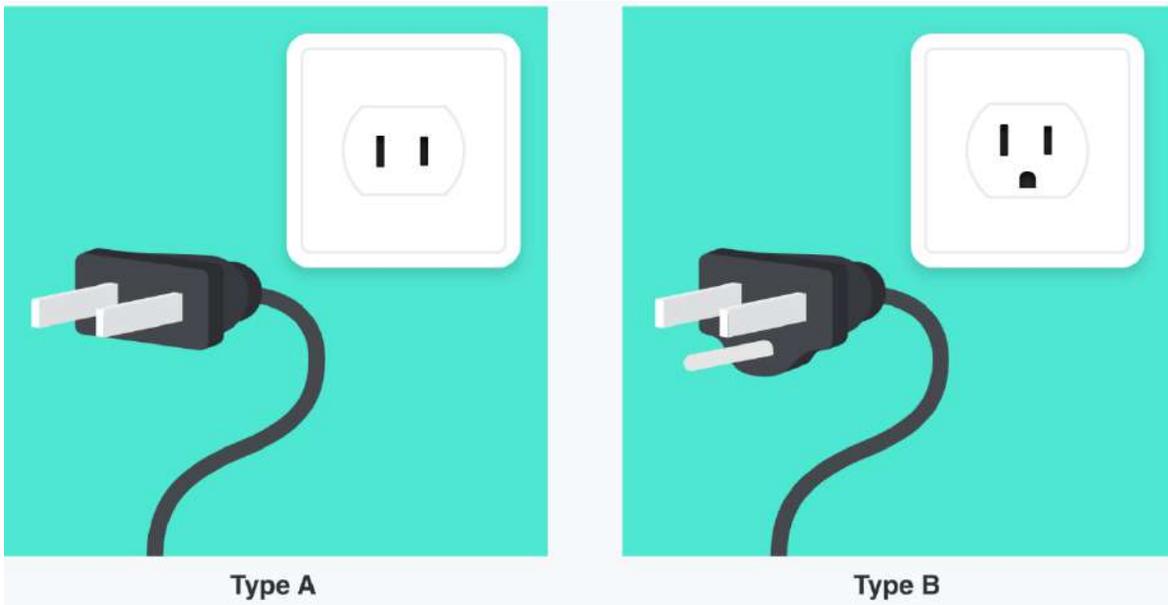
Tips: It is usual for people in Mexico to tip between 10% and 15% of the total bill (in restaurants and bars).

Time zone: Mexico City time is 5 hours behind Greenwich Mean Time (GMT-5).



ELECTRICITY IN MEXICO

For Mexico, there are two associated plug types: A and B. Type A is the plug that has two flat parallel pins and a plug. Type B is the plug that has two flat parallel pins and a grounding pin. Mexico operates on a 120V supply voltage and 60Hz.



USEFUL INFORMATION

<p>For emergencies, please call</p> <p>911</p>	



LOCAL AUTHORITIES

Municipal policía:

- + 52 1 22 22 72 97 76
- +52 1 22 26 28 89 78
- +52 1 22 25 48 36 84



Puebla
Contigo y con rumbo
Gobierno Municipal



Secretaría de
Seguridad
Ciudadana

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APLICACIÓN
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sscmpuebla.gob.mx

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For health emergencies, these clinics and hospitals are recommended:

Hospital Angeles Puebla

Av. Kepler 2143, Reserva Territorial Atlixcáyotl, 72190 Puebla, Puebla.

Tel. (222) 303 6660 & (222) 303 6666

Hospital Beneficiencia Española de Puebla

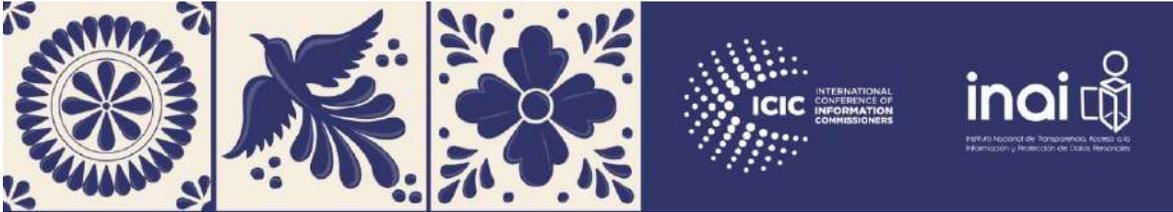
Calle 19 Nte. 1001, Jesús García, 72090 Puebla, Puebla.

Tel. 222 229 3700

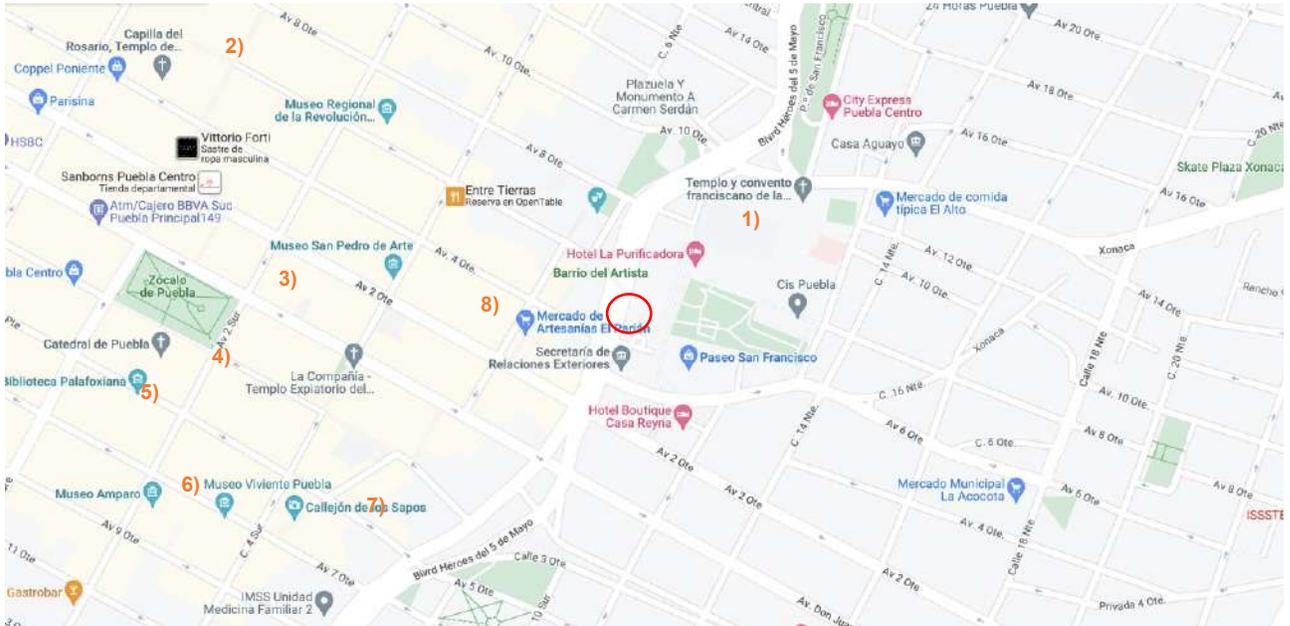
Consult the Embassies and Missions accredited in Mexico



<https://acreditadas.sre.gob.mx/>



POINTS OF INTEREST



- | | |
|---------------------------------------|------------------------------------|
| 1) Templo conventual de San Francisco | 6) Museo Amparo |
| 2) Capilla del Rosario | 7) Callejón de los Sapos |
| 3) Zócalo de Puebla | 8) Mercado de Artesanías El Parián |
| 4) Catedral de Puebla | |
| 5) Biblioteca Palafoxiana | |